



**Hurricane Valley Fire
Special Services District**
202 East State Street, Hurricane, Utah 84737
(435) 635-9562

Executive Board Meeting Minutes

February 1, 2016

Members Present: Bruce Densley, Darrin LeFevre, Richard Hirschi, Dean Cox, Kevin Tervort

Other Attendees: Gary Kuhlmann, Steve Christian, Paul Farthing, Brigham Darger, Tyler Ames, Dave Munson

Staff: Tom Kuhlmann, Patty Olesky

A. Meeting Called to Order: Bruce Densley 5:07 pm

Invocation: Richard Hirschi

Pledge of Allegiance: Kevin Tervort

B. Consent Agenda:

1. Conflict of interest: None
2. Agenda: No Comments

Motion: Dean Cox, to approve the consent agenda as outlined to include the Checks in the amount of \$250,725.00 and Deposits in the amount of \$1,209,804.52.

Second: Kevin Tervort

Vote: Aye: All

Nay: None

C. Citizen Comment & Request for Future Agenda Items: None

D. Business:

1. Discussion and Possible Action of Wildland Participation

With the departure of Steve Lewis we no longer have a wildland certified engine boss therefore we are in need of one. The Chief would like the board's direction if he can pursue hiring someone or not. We currently have an employee that is certified but the board's consensus is to open the position up for recruitment for transparency purposes. The board discussed a differential pay for out of area deployment for this position, which was approved at a previous meeting. This position will be a full-time position with benefits working on wildland and on shift.

Motion: Dean Cox, to give Chief permission to recruit for a qualified Engine Boss.

Second: Richard Hirschi

Vote: Aye: All

Nay: None

2. Discussion and Possible Approval of Utah Retirement Systems Benefits

We currently have an agreement with Utah Retirement Systems to be included in their Long Term Disability program which covers only our full-time employees. There is a new bill that was passed

recently for Line of Duty Death Benefits. The Utah State Fire Marshall's office is who we contacted regarding HB 288 Line of Duty Death Benefits and they informed us that we need to submit a current roster with the names of all of our employees. The Chief would like the board's direction if we should proceed with this. The general consensus is to proceed with getting set up to be covered under HB 288. Patty will submit the roster to the State Fire Marshall's office next week.

3. *Discussion and Possible Approval for Execution of CIB Documents for Station and Apparatus and Purchases*

Chief, Dean, and Paul Farthing will be attending a CIB funding meeting on Thursday and if we get approved for funding we would like to move forward immediately with execution of the apparatus purchase. Pricing for the apparatus has increased by 3% since we last discussed this therefore, if approved, we need to move quickly. The County Commissioner's office has extended an offer to the District to be the Municipal Building Authority for the Coral Canyon station. There was some discussion regarding this.

Motion: **Richard Hirschi**, to allow Chief Kuhlmann to execute the CIB documents for the station and apparatus if funding is approved, and to move forward with the purchases.

Second: **Kevin Tervort**

Vote: **Aye:** All

Nay: None

4. *Discussion and Possible Approval of Rate Increase for Legal Services*

Motion: **Dean Cox**, to move this agenda item to the end of the agenda.

Second: **Richard Hirschi**

Vote: **Aye:** All

Nay: None

5. *Review and Possible Action of Policy Changes*

Chief presented the board with a rough draft of a Surplus Property Policy. He explained that we have several pieces of apparatus in back of our station that should be declared as surplus. The policy states how surplus items and apparatus are to be handled. Dean would like the board to declare items as surplus and be presented with a list of disposable goods over \$100. Once it has been declared then allow Chief to have discretion of how to dispose of it. The board would like to move this agenda item to next month's meeting agenda.

6. *Selection of Merit Board Member*

This item was on discussed at our last meeting but needed to be put as a formal agenda item in order to officially select the Merit Board member that will be taking Ken Hooten's position.

Motion: **Darrin LeFevre**, to appoint Wayne Peterson to the Merit Board.

Second: **Richard Hirschi**

Vote: **Aye:** All

Nay: None

7. *Discussion on the Continued Operations Plan*

Chief discussed the latest meeting with Washington City regarding the Coral Canyon station. Washington City would like to contribute to the station by donating the property, and they are on

board with the county as the Municipal Building Authority that will own the station and property until it is paid for.

The station 1 remodel is under way with the upgrades and converting the training room into two offices and a conference room. Doing the work ourselves should make this a cost efficient project.

Toquerville City has vacated the building that the Fire District would like to use for the Toquerville station; it is set up with a gate, locks and door openers.

The recruitment and testing process has been completed but unfortunately most of the applicants can't afford to work only part-time hours, they were hoping for full-time positions. As for the recruit class we do not have enough applications yet to put a class together, once we do we will begin that process.

4. Discussion and Possible Approval of Rate Increase for Legal Services

Attorney Gary Kuhlmann informed the board that the insurance rates for bonding council are increasing due to the higher risk and liability. If a bond defaults legal can be sued. The County will pick the council for the upcoming CIB grants since they will be the Municipal Building Authority. The board would still like to check pricing and get comparisons.

F. Closed Session: None

G. Adjourn

Motion: Darrin LeFevre, to adjourn the meeting at 6:07 pm.

Second: Kevin Tervort

Vote: Aye: All

Nay: None

Date approved April 4, 2016

Minutes taken by Patty Olesky

Bruce Densley, Chairman

Attest:

Patty Olesky, District Secretary